



Republic of the Philippines  
**SOUTHERN LUZON STATE UNIVERSITY**  
Lucban, Quezon  
(042) 540-6519

### NOTICE TO PROCEED

**MEDIALABS GENERAL MERCHANDISE**  
Lucena, City

Sir/Madam,

The attached Purchase Order No. 2024-06-0217 are already approved so **NOTICE** is given to **MEDIALABS GENERAL MERCHANDISE** for the purchase of **MEDIALABS GENERAL MERCHANDISE** with PR No. 2024-04-0906. Upon receipt of this Notice you are responsible to deliver the item / service under the terms & conditions of the Purchase Order & Contract of Procurement.

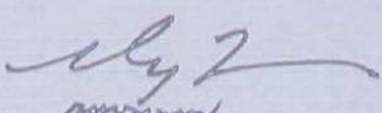
Please acknowledge receipt & acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to this Office.

Truly yours,

  
**FREDERICK T. VILLA, DT**  
University President

I acknowledge receipt of this Notice on : MAY 13 2024

Name of the Representative of the of the Bidder: **MEDIALABS GENERAL MERCHANDISE**

Authorized Signature:   
Frederick T. Villa